

CONFIGURING YOUR NASH SHA-2 CERTIFICATE:

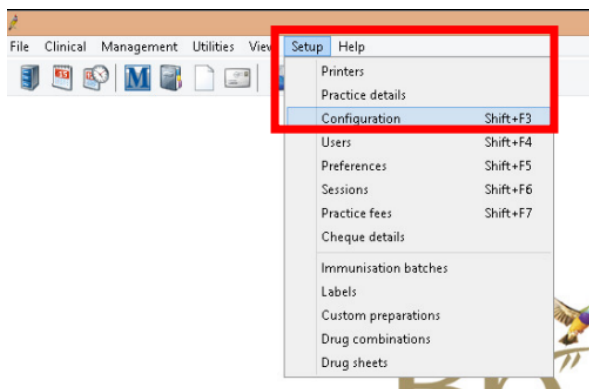
Best Practice

To continue using My Health Record, E-Prescribing and all online Medicare services, organisations need to ensure they are using a NASH SHA-2 certificate to connect to the Healthcare Identifiers (HI) service.

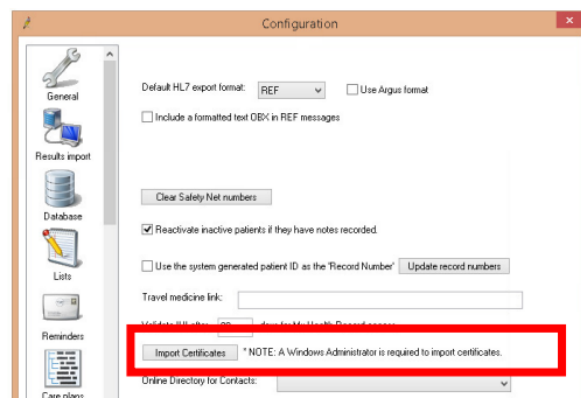
So what do I need to do?

Ensure you have requested and downloaded your NASH certificate from PRODA. Save it to a location you will remember. You will need to access this location. The NASH PKI Certificate will be available for download and installing for a period of 30 days from issue.

1. Save your NASH certificate file from PRODA onto your Best Practice Server
2. Open Best Practice. Select **Setup > Configuration**



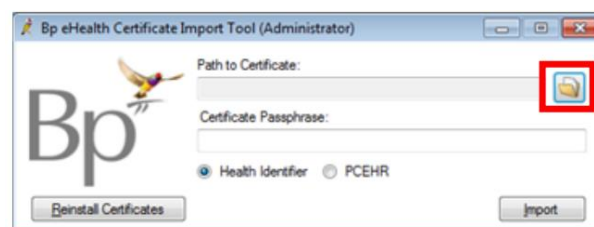
3. Select **Import Certificate**



4. Login to certificate manager using your Best Practice username and password.

Please note that you must have administrator level access to perform this import.

5. The BP eHealth Certificate Import Tool screen will appear



6. Click on the **File Explorer** icon to the right of the Path to certificate and browse to the NASH certificate that you downloaded.
7. Select the Practice Certificate file (**FAC_Sign.p12**) and click **Open**.
8. Type your Certificate Passphrase In. This is the PIC code that is sent as an SMS to you when you requested the certificate.
9. Select the **PCEHR radio button** and click **Import**. If the Import was successful, a success message will be displayed.

For further support:

Best Practice

1300 401 111 or support@bpsoftware.net

My Health Record Helpline

1900 723 471 (option 2 for Providers)

Digital Credentials (NASH PKI Certificates)

1800 700 199 or
ebusiness@humanservices.gov.au