# MY HEALTH RECORD

## Flow Chart

My Health Record is a secure online summary of an individual's health information and is available to all Australians. Healthcare providers authorised by their healthcare organisation can access My Health Record to view and add patient health information. It enables timely patient updates via the Shared Health Summaries, Discharge summaries, prescription and dispense records, pathology and diagnostic imaging reports, and immunisation information.

### Reception/Administration tasks

- Check in patient
- Advise patient the clinic is using My Health Record (MHR)
- If requested provide information about privacy, patient controls, access and viewing MHR
- Verify the patient IHI

### General Practitioner

- GP assess patient and check patient history in MHR **Shared Health Summary**
- GP records any health checks
- Uploads referrals to MHR ie. Pathology
- Reports will be sent to practice and to MHR – **Pathology overview** section
- GP and patient discuss any diagnosis
- GP uploads report to Shared Health Summary
- Prescribes medication – uploads to **Medicine view**

### Practice Nurse

- Practice Nurse PN checks MHR for patient history, checks for Immunisation via AIR, allergies, medication
- PN conducts health assessment – records updated information via a new **Shared Health Summary**

### Allied Health

- Allied Health reviews care plan uploaded by GP enters a new **Event Summary**
- Pharmacist review **Medicine View** for new prescriptions, check current medication for possible reactions
- Pharmacist advises patient the dispense record will be uploaded to MHR

## Further assistance

Email: QI@westvicphn.com.au

Phone: Practice Facilitator Help Desk 1300 176 271

*This resource has been adapted from a document originally developed by WA Primary Health Alliance Ltd*