**Start date: End date:**

**Total hours allocated:**

**GP name:**

Tally hours for Part 1 + 2

**Measuring Outcomes Activity Title:**

Cervical Screening Self-collection Mini Audit

Dr Westvic PHN

**Specific**

Provide a clear description of what needs to be achieved.

**Measurable**

Include a metric with a target that indicates success.

**Achievable**

Set a challenging target but keep it realistic.

**Relevant**

Keep your goal consistent with higher-level goals.

**Time-Bound**

Set a date for when your goal needs to be achieved.

**GP / GP group / Practice team: team:**

**Goal (S.M.A.R.T.):**

What are we trying to accomplish?

**PART 1** **THINKING PART**

To increase the percentage of Cervical Screening Tests (CSTs) for eligible practice population by 5% over 3 months.

To determine whether our changes result in an improvement, we will use POLAR cervical screening data to monitor the proportion of eligible patients who have an up-to-date cervical screening. Measurements

will be taken at baseline and on a monthly basis for 3 months.

**Measures:**

How will we know that a change is an improvement?

What data will we use to track our improvement?

GP

**Activity team:**

* Name/ role
* Name/ role
* Name /role

**How to use this template**

**Information**

This RACGP-accredited **Measuring Outcomes Activity** systematically reviews aspects of GP’s clinical or practice performance against established best practice guidelines or standards. This activity can be undertaken by an individual GP, a group of GPs, practice or multidisciplinary team.

**Instructions**

This activity requires completion of both;

PART 1: The Thinking Part (page 1), and

PART 2: The Doing Part (page 2)

* Mini Audit (page 2)

Complete Steps 1-3 (Plan, Do, Study), then progress to Reflection

An example Audit can be found on the [Practice Connect portal](https://practiceconnect.com.au/workforce-development-project-echo/)

**CPD hours**

This activity will be accredited with RACGP/ACRRM for 5 Measuring Outcomes hours.

WVPHN will apply for Measuring Outcomes CPD hours on your behalf upon receipt of your completed activity.

[**Submit completed activity**](https://practiceconnect.com.au/workforce-development-project-echo/)

**Note** Consider ethical, privacy (Privacy Act 1988) and confidentiality issues relating to patient information, where applicable. How will patient privacy, confidentiality and consent be addressed?

**Best Practice:**

What are the clinical guidelines and standards?

See Professional Resources below

**Change Ideas:**

What changes can we make that will result in an improvement?

IDEA 1: Develop a system to identify under-screened or never-screened patients to be re-called for CST

IDEA 2: Have a practice nurse available one day a week to supervise patients to do a self-collected HPV sample

IDEA 3: Put patient information in waiting rooms

This is an EXAMPLE Cervical Screening Measuring Outcomes activity worth 5 CPD hours

**PLAN**

**Example - Step 1**

**STUDY**

**Example - Step 3**

**REFLECTION**

**Example - Step 4**

*Identify a need or topic. Define the activity aim. What are you trying to accomplish?*

*Develop a plan and steps involved*

**Increase the percentage of Cervical Screening Tests (CSTs) completed over 3 months by 5% within practice population.**

* Adopt a whole-of-practice approach to activity
* Form a QI team, discuss workflow and allocate roles & responsibilities [aim for minimum one GP, nurse, and admin staff]
* Educate practice staff on cervical screening self-collection
* Consult with the WVPHN Practice Facilitator, develop a plan of action
* Utilise POLAR or PenCS to identify patients eligible for self-collection/due for cervical screening

*How will you build an audit plan? Implement the plan and record observations*

* Use data extraction tool (POLAR or PenCS) to gather baseline data of patients due and eligible for cervical screening
* Export patient list and determine recall process with QI team
* Discuss workflow with all practice staff at meetings i.e., recalls/reminders, script for SMS/calling patients
* Integrate National Cancer Screening Register with practice medical software
* Utilise National Cancer Screening Register to check patient’s screening status and any previous results
* Prepare signage/ utilise DoH resources for patient waiting areas

*Analyse and learn from the results.*

* Write down observations you have during implementation
* Did you meet your SMART goal?
* What worked well, what didn’t?
* What could be done differently in future cycles?

*Reflection*

1. *To what degree were your learning needs met?*

[ ]   *Not met*

[ ]   *Partially met*

[ ]   *Entirely met*

1. *To what degree was the activity relevant to your practice?*

[ ]   *Not relevant*

[ ]   *Partially relevant*

[ ]   *Entirely relevant*

1. *What did you learn?*
2. *What changes are you going to make to your practise as a result?*

**DO**

**Example - Step 2**

**EXAMPLE PART 2** **DOING PART**

**Professional resources**

* [Cervical screening communications toolkit](http://www.health.gov.au/resources/publications/cervical-screening-communications-toolkit)
* [NCSP Healthcare provider toolkit](http://www.health.gov.au/NCSP-toolkit)
* [NCSP Cervical Screening in Australia factsheet](http://www.health.gov.au/resources/publications/national-cervical-screening-program-cervical-screening-in-australia)
* [Understanding the NCSP Pathway](http://www.health.gov.au/resources/publications/national-cervical-screening-program-understanding-the-national-cervical-screening-program-management-pathway)
* [Quick Reference Guide - Self-collected vaginal sample](http://www.health.gov.au/resources/publications/national-cervical-screening-program-quick-reference-guide-self-collected-vaginal-sample)
* [Quick Reference Guide - Clinician-collected Cervical Screening Tests](http://www.health.gov.au/resources/publications/national-cervical-screening-program-quick-reference-guide-clinician-collected-cervical-screening-tests)
* [Accessing the National Cancer Screening Register](https://www.ncsr.gov.au/information-for-healthcare-providers/accessing-the-ncsr/)
* [Clinical Software Integration for the National Cancer Screening Register](https://www.ncsr.gov.au/information-for-healthcare-providers/accessing-the-ncsr/clinical-software-integration/)
* [Cancer Council Victoria – Guide to Cervical Screening](https://www.cancer.org.au/cancer-information/causes-and-prevention/early-detection-and-screening/cervical-cancer-screening)
* [Australian Centre for Prevention of Cervical Cancer Practitioner resources](https://acpcc.org.au/practitioners/resources/)

**Resources for activity**

**Patient resources**

* [NCSP self-collection **website**](http://www.health.gov.au/cervical-self-collect)
* [NCSP – a **guide** to understanding your Cervical Screening Test results](http://www.health.gov.au/resources/publications/national-cervical-screening-program-a-guide-to-understanding-your-cervical-screening-test-results)
* [NCSP Cervical Screening in Australia **factsheet**](http://www.health.gov.au/resources/publications/national-cervical-screening-program-cervical-screening-in-australia)
* [Cervical Screening explained **video**](http://www.health.gov.au/resources/videos/national-cervical-screening-program-cervical-screening-explained)
* [How to collect your own vaginal sample for a Cervical Screening Test **visual guide**](http://www.health.gov.au/resources/publications/national-cervical-screening-program-how-to-collect-your-own-vaginal-sample-for-a-cervical-screening-test)
* [Cervical Screening could save your life **poster**](http://www.health.gov.au/resources/publications/national-cervical-screening-program-poster-cervical-screening-could-save-your-life)
* [Resources for Aboriginal and Torres Strait Islander women](http://www.health.gov.au/ncsp-first-nations)
* [Resources for culturally and linguistically diverse women](http://www.health.gov.au/ncsp-multicultural)
* [Translated resources](http://www.health.gov.au/resources/translated?f%5B0%5D=h_translations_our_work%3A7421)