**Start date: End date:**

**Total hours allocated:**

**GP name:**

Tally hours for Part 1 + 2

**Measuring Outcomes Activity Title:**

**Specific**

Provide a clear description of what needs to be achieved.

**Measurable**

Include a metric with a target that indicates success.

**Achievable**

Set a challenging target but keep it realistic.

**Relevant**

Keep your goal consistent with higher-level goals.

**Time-Bound**

Set a date for when your goal needs to be achieved.

**GP / GP group / Practice team: am:**

**Goal (S.M.A.R.T.):**

What are we trying to accomplish?

**PART 1** **THINKING PART**

**Measures:**

How will we know that a change is an improvement?

What data will we use to track our improvement?

**Activity team:**

* Name/ role
* Name/ role
* Name /role

**How to use this template**

**Information**

This RACGP-accredited **Measuring Outcomes Activity** systematically reviews aspects of GP’s clinical or practice performance against established best practice guidelines or standards. This activity can be undertaken by an individual GP, a group of GPs, practice or multidisciplinary team.

**Instructions**

This activity requires completion of both;

PART 1: The Thinking Part (page 1), and

PART 2: The Doing Part (page 2)

* Mini Audit (page 2)

Complete Steps 1-3 (Plan, Do, Study), then progress to Reflection

An example Audit is included on the [Practice Connect portal](https://practiceconnect.com.au/workforce-development-project-echo/)

**CPD hours**

This activity will be accredited with RACGP/ACRRM for 5 Measuring Outcomes hours.

WVPHN will apply for Measuring Outcomes CPD hours on your behalf upon receipt of your completed activity.

[**Submit completed activity**](https://practiceconnect.com.au/workforce-development-project-echo/)

**Note** Consider ethical, privacy (Privacy Act 1988) and confidentiality issues relating to patient information, where applicable. How will patient privacy, confidentiality and consent be addressed?

**Best Practice:**

What are the clinical guidelines and standards?

**Change Ideas:**

What change can we make that will result in an improvement?

This mini audit is accredited for five Measuring Outcomes CPD hours

**PLAN**

**Step 1**

**STUDY**

**Step 3**

**REFLECTION**

**Step 4**

*Formulate a strategy.*

1. *Identify a need or topic*

1. *Define the activity aim (What are you trying to accomplish?)*
2. *Describe the method (how will the audit be done?)*

* *Audit Criteria*
* *Guidelines/Standards*
* *Data to be collected (by whom, when, where how)*

*Implement the plan and record observations.*

1. *How many patients are part of the audit and how were they selected? (where applicable)*
2. *Collect the required data or information (e.g., patient, systems, or processes) relevant to the audit.*

*Analyse and learn from the results.*

1. *Analyse the data and compare against the best practice guideline/s or standard/s from step 2.*
2. *Identify changes or improvements to meet the best practice guideline/s or standard/s*
3. *Describe how you will implement changes or improvements.*
4. *To what degree were your learning needs met?*

*Not met*

*Partially met*

*Entirely met*

1. *To what degree was the activity relevant to your practice?*

*Not relevant*

*Partially relevant*

*Entirely relevant*

1. *What did you learn?*
2. *What changes are you going to make to your practise as a result?*

**DO**

**Step 2**

**PART 2** **DOING PART**

Time taken:

Time taken:

Time taken:

Time taken:

Mini Audit

Mini Audit

Mini Audit