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| --- | --- | --- | --- | --- | --- |
| Practice Name |  | Cycle number |  | | |
| Staff initiator: |  | Position title: |  | | |
| Start date: |  | End date: |  | | |
| Purpose | What are we trying to accomplish?  What do you plan to do? | | | | |
| To monitor and manage wound care within the practice with good resources and supplies | | | | |
| How will we know that change is an improvement?  What do you hope to achieve? (Include measurement/outcome) | | | | |
| A streamlined approach to wound management in the practice with available resources for staff that are easy to follow | | | | |
| What change can we make that will result in improvement? | | | | |
| * Encourage patients to be more informed with wound healing and involvement * To offer education into better wound healing that the patient can be easily understood and managed * We plan to work as a team with the patients * To all work together with the same plan for the wound healing * To have meetings to discuss the best plan for patients and the wound * Research the resources that are currently available * Review products and liaison with the purchasing department to work within our budget * Contact all suppliers for a list of available dressings | | | | |
| PLAN | By answering this, you will develop the GOAL for improvement. The goal must be SMART -Specific, Measurable, Achievable, Relevant, Time-limited | | | | |
| Write a concise statement of what you plan to do, and the steps involved | From the questions/answers above, write your statement or aim of what you are attempting to achieve. | | | | |
| Improve the resources and supplies in the practice for good management of wound care by <<insert date>>. | | | | |
| How are you going to do this? (List the steps to be implemented) | | | | |
| Steps | | | By whom | By when |
| Consult with the PHN practice facilitator, develop a plan of action and present it at staff meetings. | | |  |  |
| Form a QI team, discuss workflow and allocate roles & responsibilities. [ideally – practice manager (can include PHN practice facilitator) and at least one GP, nurse and admin staff.] | | |  |  |
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| DO | This may include how the patients react, how the doctors react, how the nurses react, how it fits in with your system or flow of the patient visit. You will ask, “Did everything go as planned?” | | | | |
| **Implement your plan and write down observations you have during your implementation.** | What did you observe? | | | | |
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| Where there any unexpected events? | | | | |
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| STUDY | You will ask, “Do I have to modify the plan” | | | | |
| **After implementation you will study the results and record how well it worked, if you met your goal and document areas of improvement.** | What did you learn? | | | | |
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| Has there been an improvement? | | | | |
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| Did you meet your measurement goal? | | | | |
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| What could be done differently? | | | | |
|  | | | | |
| ACT | If it did not work, what you can do differently in your next cycle to address that.If it did work, are you ready to spread it across your entire practice? | | | | |
| **Here you will write what you came away with for this implementation, whether it worked or not.** | What did you conclude from this cycle? | | | | |
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