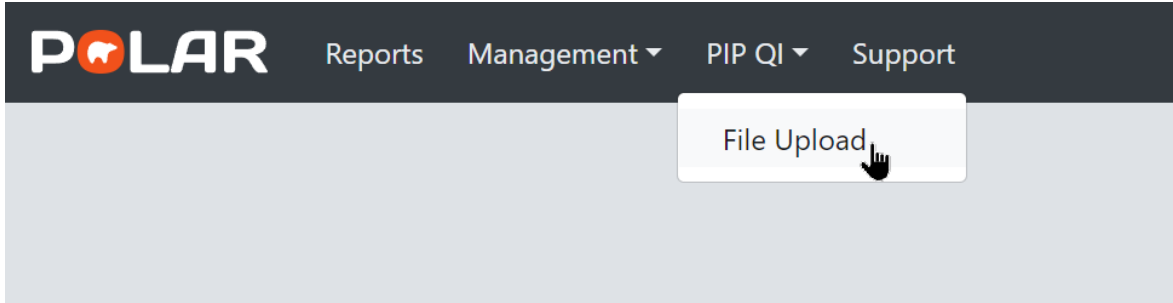


How to upload PIP JSON file

For practices that do not run the POLAR extraction tool, this guide will show you how to upload your JSON file for the PIP QI data submissions process.

Step-by-step guide

1. Log in to POLAR
2. Click on the FILE UPLOAD button under the PIP QI menu

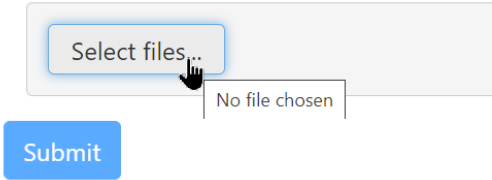


3. Click on the SELECT FILES button, locate your JSON file, and then click the SUBMIT button.

Notes:

- Select a file and click submit
- Any file previously submitted for the quarter will be overwritten
- A file cannot be submitted past its due date for that quarter

Current quarter is Q4 with cut-off date: 15/10/2022



Once you have uploaded your file, you should see a message indicating that you have lodged for the current quarter, along with a record in the table below.

File upload for PIP QI

Notes:

- Select a file and click submit
- Any file previously submitted for the quarter will be overwritten
- A file cannot be submitted past its due date for that quarter

✓ You have a submitted file for this quarter

Select files...

Submit

File Name	PIPQI Year	Quarter	Submitted By	Submitted On	
PIPQI_2020-09-04.json	2022	Q4	Testing User	01/08/2022 16:09:01	Download



If your file fails validation, you will be provided with a message to inform you of that. Please contact your JSON file vendor for support.

Notes:

- Select a file and click submit
- Any file previously submitted for the quarter will be overwritten
- A file cannot be submitted past its due date for that quarter



File Rejected. [Click here](#) to download error log file