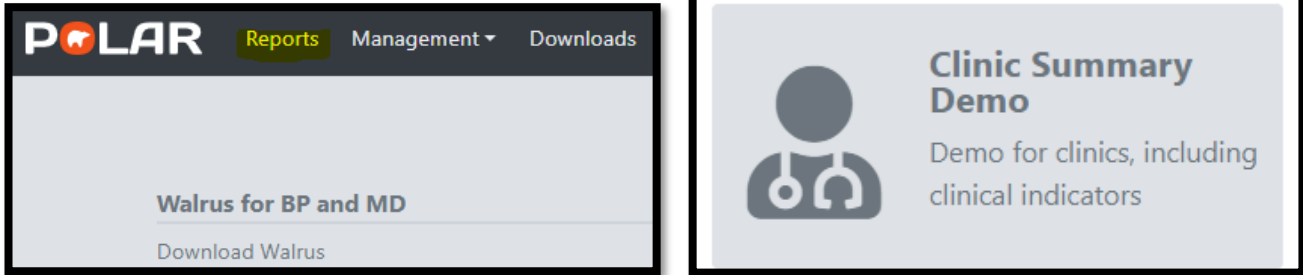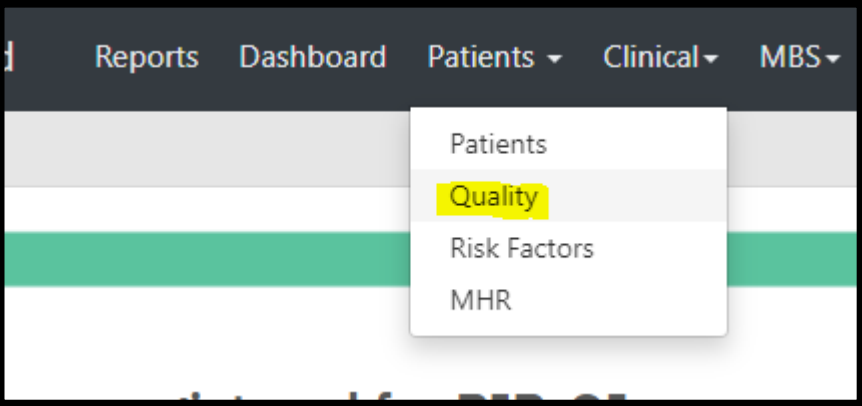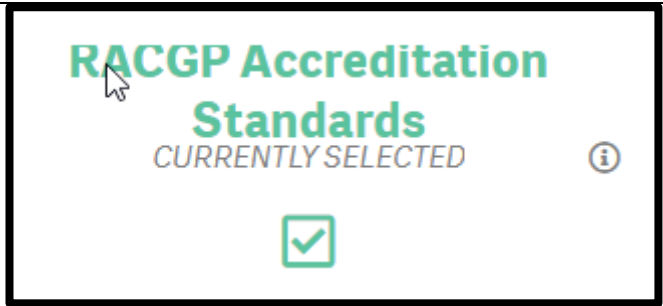# POLAR WALKTHROUGH
Data Quality - No Smoking Status Recorded

This walkthrough will assist in auditing your active patients, both RACGP active and practice active, and identifying patients who have missing demographic/clinical data in line with the guidelines from the RACGP. This walkthrough uses smoking status as an example.

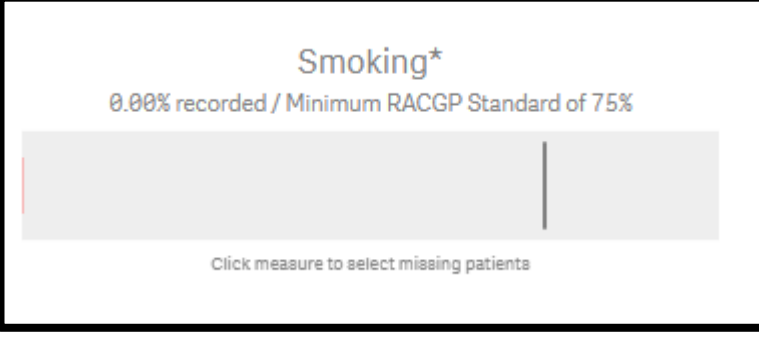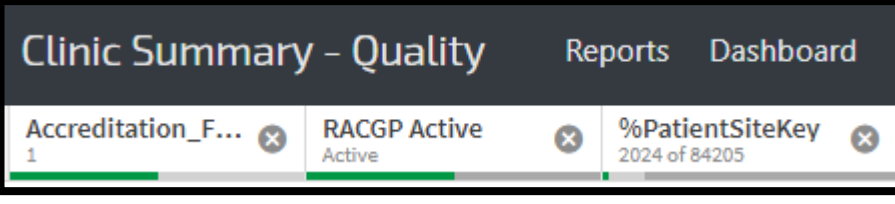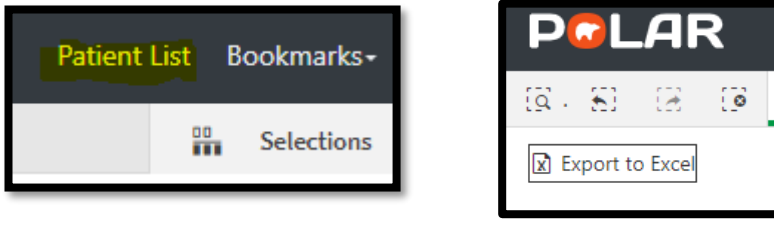| Instructions	Screen Shot
Login to POLAR, and navigate to 'Reports', selecting the 'Clinic Summary'	
Hover over 'Patients' on the top bar, and click on Quality	

Click on the box at the top of the page called "RACGP Accreditation Standards". This tick box will enable RACGP active and set an age filter on the items that have an age range (alcohol, smoking, etc.)	**RACGP Accreditation Standards** *CURRENTLY SELECTED* ⓘ ☑
Now you can view how your clinic is tracking on all the quality measures required for accreditation.	

Quality measures grid:

Measure	Value
Age	100.00% recorded / Minimum RACGP Standard of 75%
Gender	99.86% recorded / Minimum RACGP Standard of 75%
Suburb	97.84% recorded / Minimum RACGP Standard of 75%
Postcode	100.00% recorded / Minimum RACGP Standard of 75%
Indigenous Status	77.21% recorded / Minimum RACGP Standard of 75%
Ethnicity	71.13% recorded / Minimum RACGP Standard of 75%
Emergency Contact	69.35% recorded / Minimum RACGP Standard of 75%
Next of Kin	73.86% recorded / Minimum RACGP Standard of 75%
Social History	49.82% recorded / Minimum RACGP Standard of 75%
Alcohol*	59.04% recorded / Minimum RACGP Standard of 75%
Smoking*	81.89% recorded / Minimum RACGP Standard of 75%
BMI*	51.59% recorded / Minimum RACGP Standard of 75%
Allergies	95.92% recorded / Minimum RACGP Standard of 90%
Allergic Reaction	89.59% recorded / Minimum RACGP Standard of 90%
Family History	46.38% recorded / Minimum RACGP Standard of 75%
Physical Activity	0.18% recorded / No Minimum RACGP Standard

Last updated: 23/5/2024

Click on the bar with the Smoking* title	**Smoking*** 81.89% recorded / Minimum RACGP Standard of 75% Click measure to select missing patients	
When the smoking status displays 0% the filter has been applied	**Smoking*** 0.00% recorded / Minimum RACGP Standard of 75% Click measure to select missing patients	
You can also confirm by making sure there are these three filters at the top of the screen	**Clinic Summary – Quality** Reports Dashboard Accreditation_F... ⊗ RACGP Active ⊗ %PatientSiteKey ⊗ 1 Active 2024 of 84205	
You can generate this Patient List by clicking 'Patient List' in the top right-hand corner. Then clicking on the Export to Excel will save the list of patients to an Excel file.	**Patient List** Bookmarks▾ ⠿ Selections	**P☁LAR** [Q ▾] [↺] [↗] [⊘] X Export to Excel