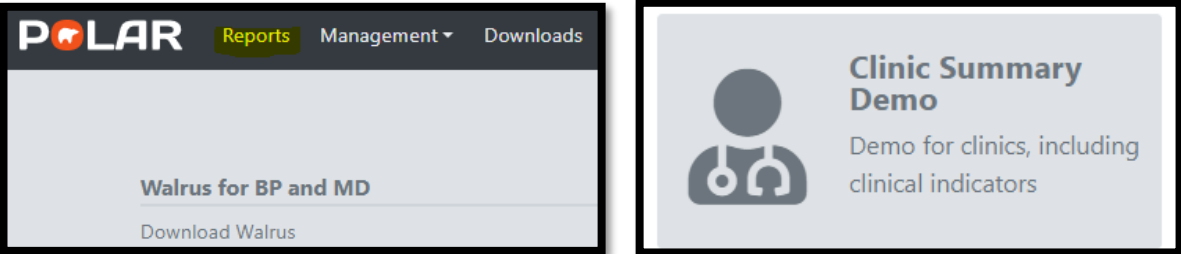
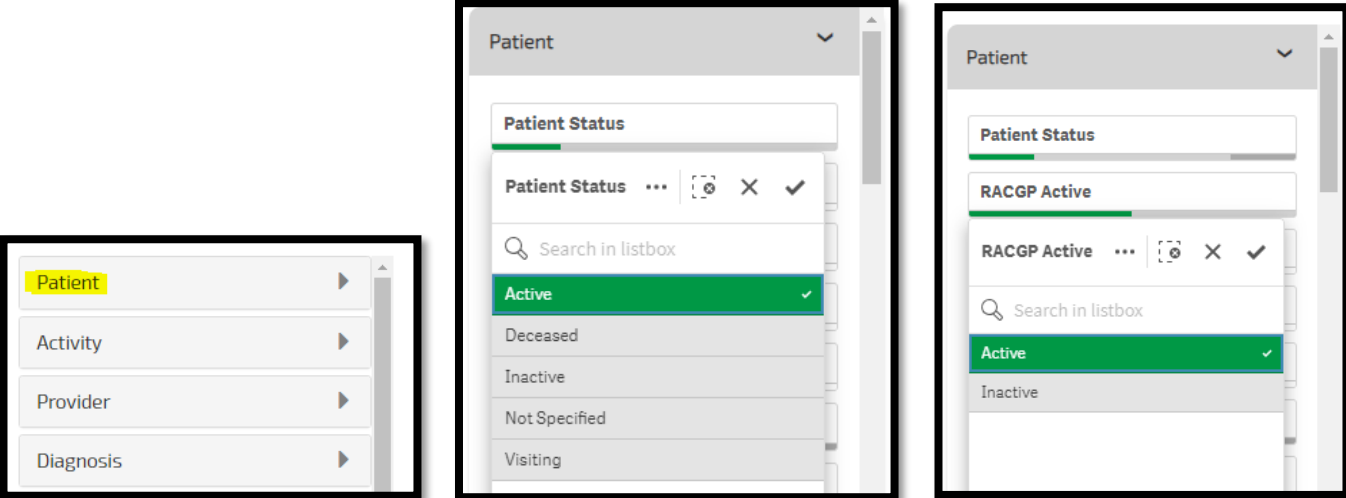


# POLAR WALKTHROUGH

## Identifying RACGP and practice active patients

### who have a certain diagnosis and are eligible for a careplan

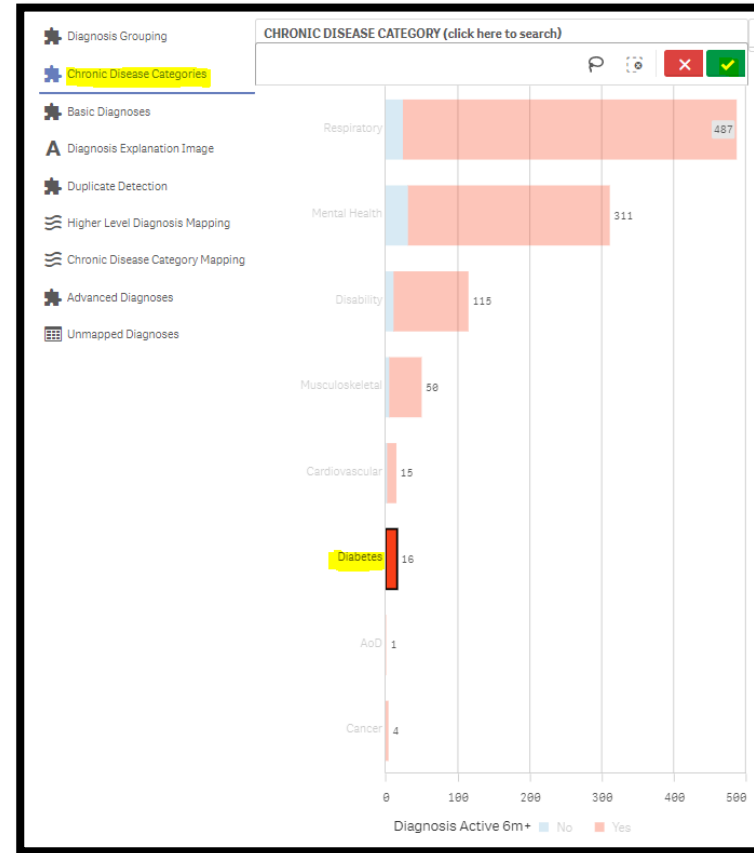
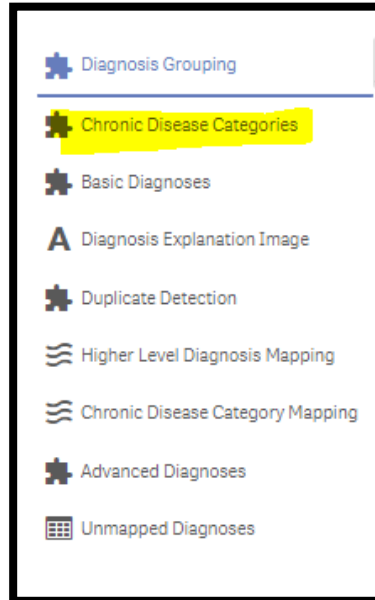
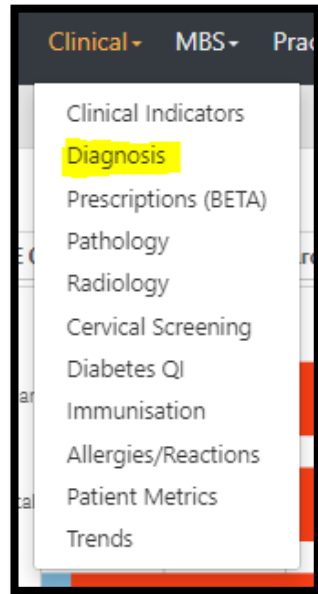
This activity guides practices to identify RACGP and practice active patients, who have a certain diagnosis, and are eligible for a GPMP, TCA or review.

Instructions	Screen Shot
<p>Login to POLAR, and navigate to 'Reports',</p> <p>selecting the 'Clinic Summary'</p>	
<p>Under the 'Filters' on the left,</p> <ul style="list-style-type: none"><li>• click 'Patient',</li><li>• select 'Active' under Patient Status, and give it a tick.</li><li>• Select 'Active' under RACGP Active, and give it a tick</li></ul>	

To identify patients with a diagnosis of diabetes, hover over the 'Clinical' on the top bar, and select 'Diagnosis'

Then select 'Chronic Disease Categories' on the left side, to enable you to select 'Diabetes', and give it a green tick.

(Please note: if the diagnosis you are looking for isn't there as a category, use the below step instead)



**ALTERNATIVELY TO THE ABOVE STEP** - If the condition you wish to view is not listed in the Chronic Disease Categories – you can use the search function under “SNOMED Diagnosis” and **select all relevant coded diagnosis’** that show up.

The screenshot shows a web application interface with a search bar for 'SNOMED DIAGNOSIS'. The search results are as follows:

Search Result	Count
Renal failure syndrome	6
Acute renal failure	2

Now navigate to the MBS Tracked report, by hovering over 'MBS' across the top, and select 'Tracked MBS' report.

The screenshot shows a navigation menu with the following items: Reports, Dashboard, Patients, Clinical, MBS, Practice, Help. The 'MBS' item is highlighted, and a dropdown menu is open with the following options: Diabetes Cycle of Care, Tracked MBS, Potential Revenue, MBS Revenue, MBS Services. The 'Tracked MBS' option is highlighted in yellow.

At the top of this report, you can ensure that 'GPMP' is the selected focus (or TCA) and the rest of the report will be on this topic.

Also make sure that your preferred review time frame is selected (732 every 3, 6 or 9 months?)

Focus	Tracked MBS Item	Eligible Cohort	Active	Active Review	To Action	Expired	Never Had	Partially Claimed	Eligible for Renewal	Eligible for Review	Potential Anomalies	Claimed Calendar
GPMP		816	368	48	448	162	286	188	99	182	16	
TCA		816	336	48	480	164	316	176	96	171	17	
GP Mental Health Plan		131	63	1	92	0	92	35	33	35	24	
Indigenous Health Assessment		11	1	Not Applicable	10	2	8	Not Applicable	Not Applicable	Not Applicable	0	

You should now be able to view how these patients are tracking with GPMPs.

If you select the button that says 'Select Combined' – you can filter by patients who have either never had GPMP, or their last GPMP has expired.

You can also select 'Eligible for Review'

You can also view the number of patients that HAVE had a fully claimed GPMP

You can view the number of patients who fit within these filters by looking at the Patient Count on the top left corner.

Double click to view list

## Patient Count

14<sup>14</sup>  
Active

(Excluded Patients: 0)

Excluded patients are those defined by the the Exclusion filters. These patients are excluded from the patient count.

This functionality is available on the Clinical Indicators page.

You can generate a Patient List by clicking 'Patient List' in the top right hand corner.

Patient List Bookmarks-

Selections