

POLAR WALKTHROUGH

Identifying active RACF patients by RACF specific Item numbers

This activity guides practices to identify active patients residing in an aged care facility – identified due to having an RACF specific item number charged in the past 12 months. This is not going to pick up all RACF patients as some may not have been charged one of those item numbers in the last 12 months.

Instructions	Screen Shot
<p>Login to POLAR, and navigate to 'Reports',</p> <p>selecting the 'Clinic Summary'</p>	<div><div><div>POLAR</div><div>ReportsManagement▼Downloads</div><div>Walrus for BP and MD</div><div>Download Walrus</div></div><div><div><div></div><div>Clinic Summary Demo</div><div>Demo for clinics, including clinical indicators</div></div></div></div>
<p>Hover over 'Clinical' on the top bar, and select the 'Clinical Indicators Report'</p>	<div><div>Clinical▼MBS▼Practi</div><div><div>Clinical Indicators</div><div>Diagnosis</div><div>Prescriptions (BETA)</div><div>Pathology</div><div>Radiology</div><div>Cervical Screening</div><div>Diabetes QI</div><div>Immunisation</div><div>Allergies/Reactions</div><div>Patient Metrics</div><div>Trends</div></div></div>

In this report, you can choose to include patients with certain activities or filters, and exclude patients with certain activities or filters.

Under 'Inclusion Filters' select 'Active' under 'Patient Status' – and give it a green tick.

Inclusion Filters

Exclusion Filters

Inclusion Filters Content

This section filters for what HAS happened to the identified patient group

Demographics

Clinical Measures

Diagnosis

Medication

Q Patient Status

Active ✓

Archived

Casual

Deceased

Inactive

Visiting

Q Sexuality

Unknown

Not Specified

Heterosexual

Homosexual

Bisexual

Q Pregnancy

Q RACGP Active

Last updated: 7/2/2024

Under 'Inclusion Filters' navigate to the 'MBS Items' section, and under 'Date Range' select 'Last 12 months', give it a green tick.

Inclusion Filters

Exclusion Filters

Inclusion Filters Content

This section filters for what HAS happened to the identified patient group

Test & Imaging

Immunisations

MBS Items

Risk

...

✕

✓

Q Date Range

Last 1 Month

Last 3 Months

Last 6 Months

Last 12 Months ✓

Outside Last 12 Months

Q MBS Item No

23

10990

91891

36

0

5020

91890

93644

3

To select certain MBS items, navigate to the "MBS Item No" filter, and use the search function—here you can start typing the items, and select all items you want to include, and give it a green tick.

Be sure to include:

90001, 90020, 90035, 90043, 90051, 4, 24, 37, 65, 5010, 5025, 5049, 5067, 585, 594, 599

Inclusion Filters

Exclusion Filters

Inclusion Filters Content

This section filters for what HAS happened to the identified patient group

Demographics

Clinical Measures

Diagnosis

Medications

Test & Imaging

...

✕

✓

Q Date Range

Last 12 Months ✓

Last 1 Month

Last 3 Months

Last 6 Months

Outside Last 12 Months

Q MBS Item No

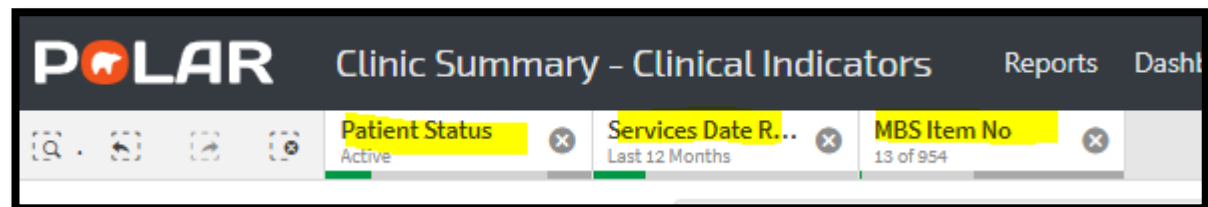
Q 599

599 ✓

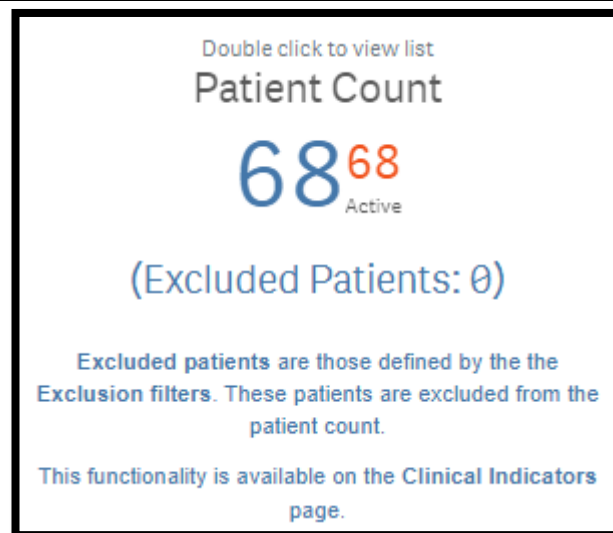
Last updated: 7/2/2024

You can confirm your filters have been added, by checking the filter bar across the top of the page

– you should see three filters (Patient Status, Services Date and MBS Item No)

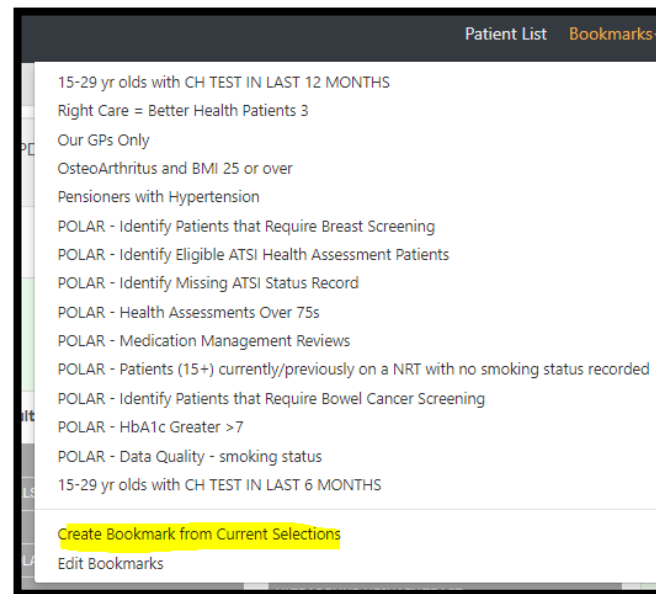


You can view the number of patients who fit within these filters by looking at the Patient Count on the top left corner.



You could save these filters as a Bookmark, to be able to quickly apply the same filters – click 'Bookmarks' and select 'Create Bookmark from Current Selections' – name your bookmark for future use.

Please note: Bookmarks are user specific, so cannot be shared between users or accounts. A bookmark saves your selected filters, so you can review the same search in the future.



You can generate a Patient List by clicking 'Patient List' in the top right hand corner.

