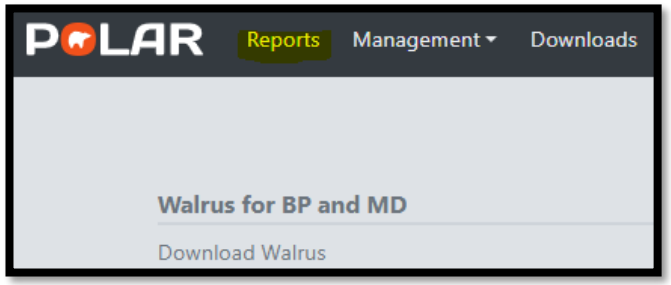
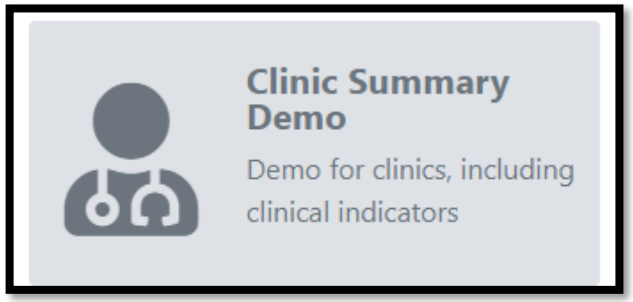
POLAR WALKTHROUGH

Identifying RACGP active patients aged under 25 years, who have diabetes and are eligible for a careplan

This activity guides practices to identify RACGP active patients (have attended the clinic at least three times in the last 2 years), who have at least one chronic condition, and are eligible for a medication review.

Instructions	Screen Shot
Login to POLAR, and navigate to 'Reports', selecting the 'Clinic Summary'	 

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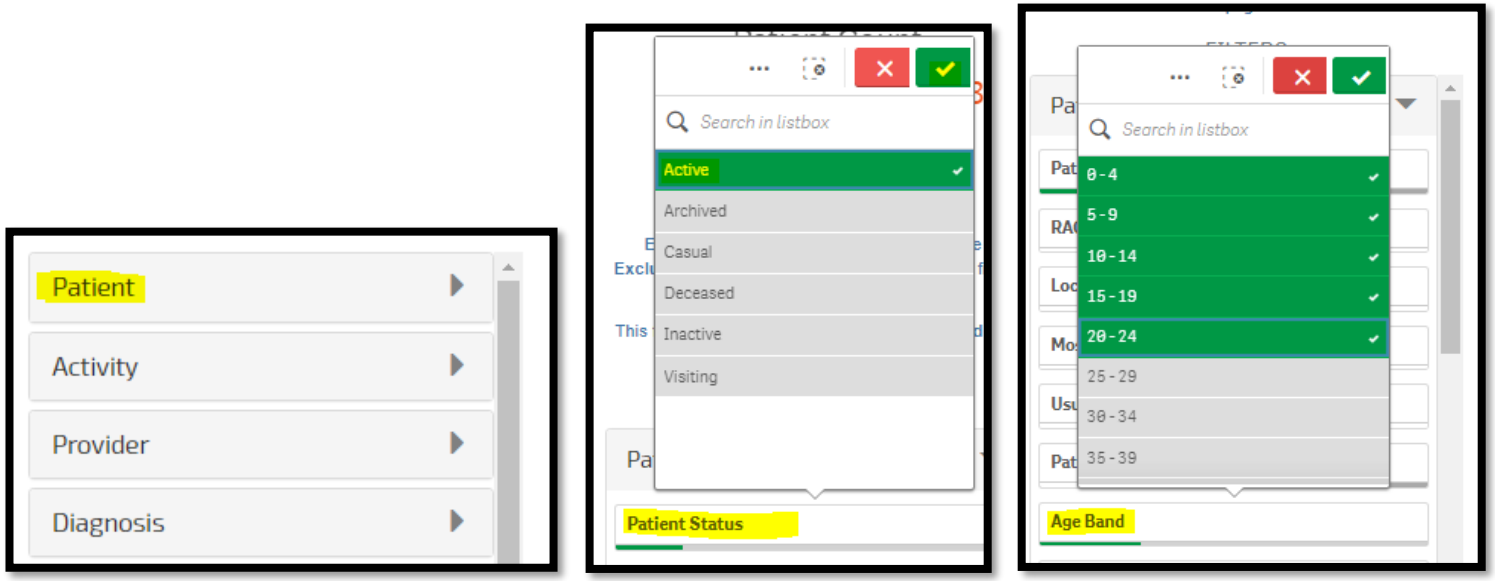
Under the ‘Filters’ on the left, • click ‘Patient’, • select ‘Active’ under Patient Status, and give it a green tick. • Select all aged bands under 25 under ‘Age Band’, and give it a green tick	

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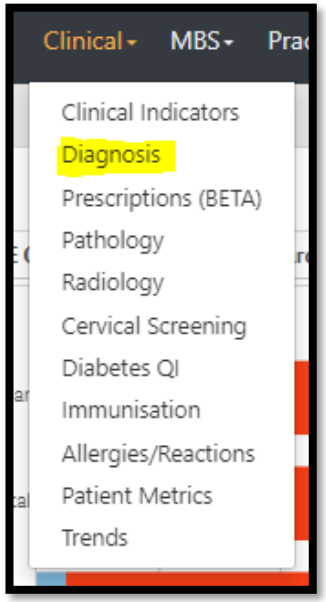
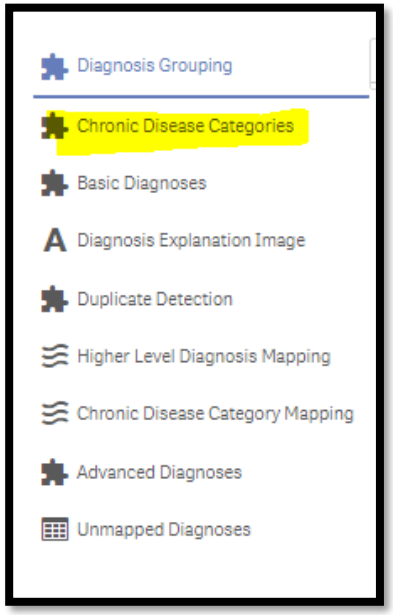
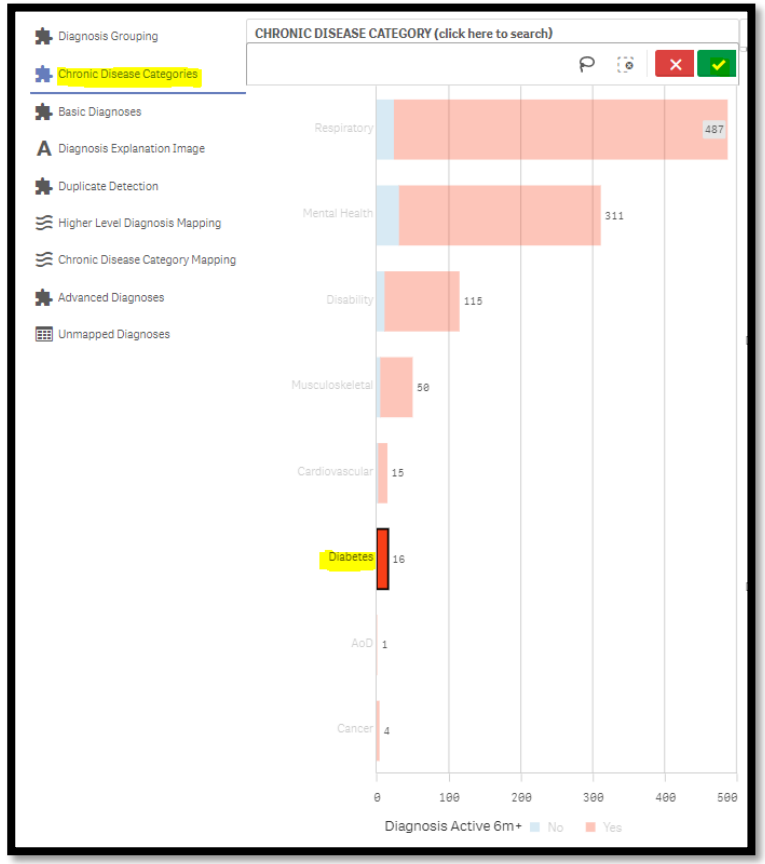
To identify patients with a diagnosis of diabetes, hover over the ‘Clinical’ on the top bar, and select ‘Diagnosis’ Then select ‘Chronic Disease Categories’ on the left side, to enable you to select ‘Diabetes’, and give it a green tick.	  

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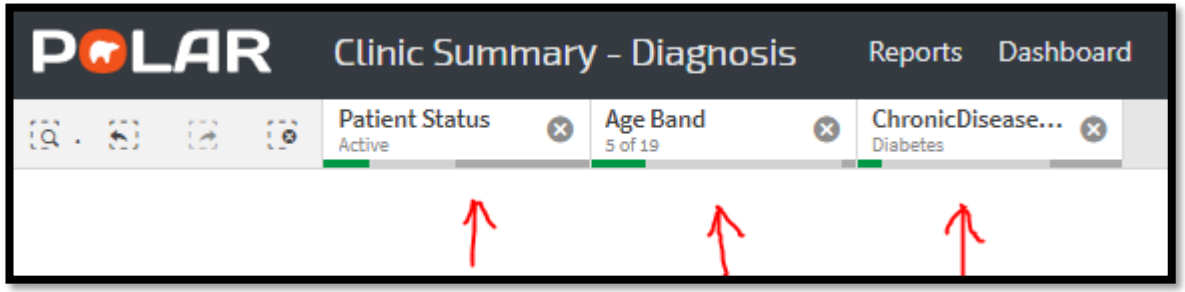
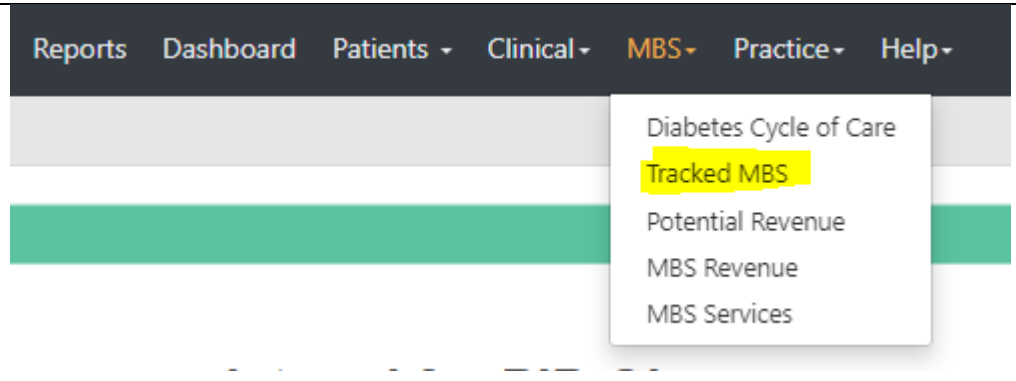
You can confirm your filters have been added, by checking the filter bar across the top of the page – you should see three filters (Patient status active, Age Band, Chronic Disease – Diabetes)	
Now navigate to the MBS Tracked report, by hovering over 'MBS' across the top, and select 'Tracked MBS' report.	

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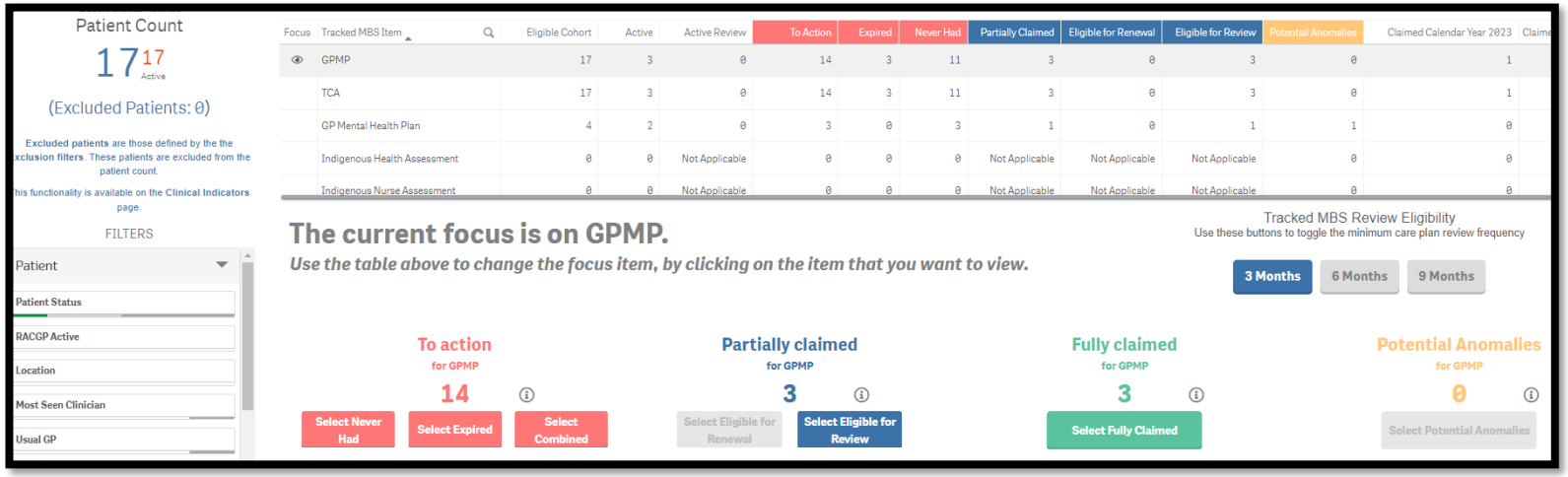
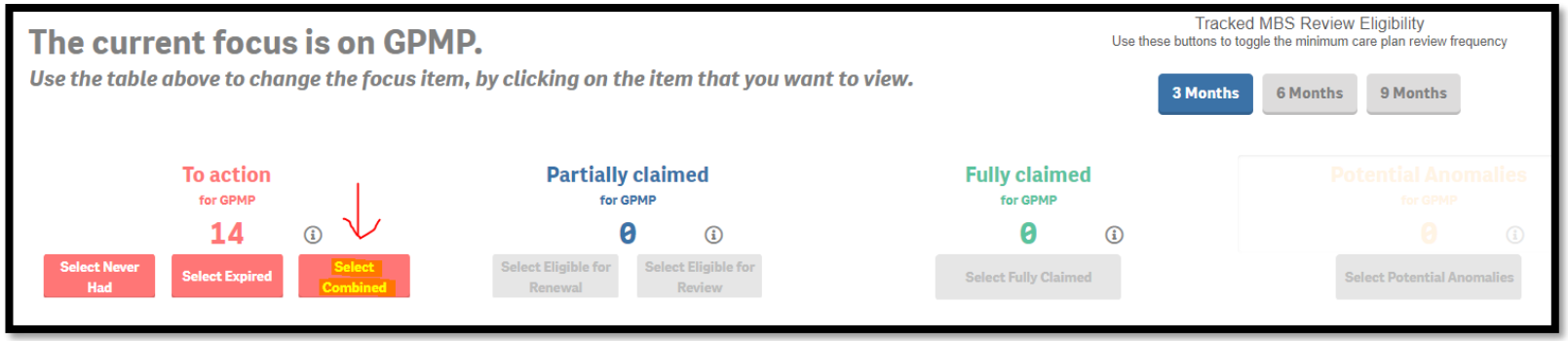
At the top of this report, you can ensure that ‘GPMP’ is the selected focus (or TCA) and the rest of the report will be on this topic.	
You should now be able to view how these patients are tracking with GPMPs. If you select the button that says ‘Select Combined’ – you can filter by patients who have either never had GPMP, or their last GPMP has expired.	

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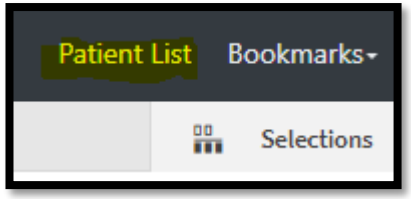
You can view the number of patients who fit within these filters by looking at the Patient Count on the top left corner.	
You can generate a Patient List by clicking 'Patient List' in the top right hand corner.	

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