Practice Manager	Practice Staff/Receptionists	General Practitioner	Practice Nurse
Clinical staff are aware of the Health Translations Directory and are able to access it and print (when required)	Multilingual health and practice information in appropriate languages available in reception	Health Translations Directory bookmarked and printer accessible	Health Translations Directory bookmarked an printer accessible
Bilingual clinical staff are employed in relevant languages	Bilingual front of house staff employed in relevant languages	Bilingual clinical staff are employed in relevant languages	Bilingual clinical staff are employed in relevant languages
Multilingual resources developed/sourced Practice Info; Privacy & Confidentiality			